

Chaplaincy and student welfare worker services

Form 1: Consent form

(Schools may determine the format of written consent)

School: <<insert name>>

Parent name/s	
Student name (in full)	
Student year level	
Year	2018

This school community provides a <chaplaincy / student welfare worker> service which is endorsed by the school's <Parents and Citizens' Association / School Council> and is made available on a voluntary basis to all students. Information about the service is available on the school's website and through newsletters.

<Student name> has accessed the <chaplain/student welfare worker> and has indicated interest in meeting individually with them on a regular or ongoing basis. For this to occur, written informed consent is required. The focus of these meetings will be determined by the student's need, however chaplains/student welfare workers are not allowed to provide counselling, evangelise or proselytise, advocate for or denigrate a particular worldview or faith.

In order to ensure coordinated case management of student support, each referral that a chaplain or student welfare worker makes to an external agency requires the explicit approval of the school's principal, deputy principal or guidance officer.

Consent provided on this form will be considered valid for the duration of the <chaplain/student welfare worker's> involvement in supporting the student, unless this period is more than one (1) school year, in which case consent will be requested at the start of the following school year. Information on this form will be stored securely.

If you would like to discuss this matter, please contact myself, on <phone number>, or the school chaplain/student welfare worker, <name> on <phone number>.

Yours sincerely

<Principal's name>

Please indicate whether you consent to these ongoing individual meetings.

- I consent to <student name> meeting with the <chaplain/student welfare worker>
- I do not consent to <student name> meeting with the <chaplain/student welfare worker>

Parent's/Student Signature: _____ Date: _____

Office Use:

Retain original in the student's file and provide a copy of notice to the chaplain/student welfare worker.

Does the student/parent require an interpreter?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Has an interpreter been used to explain this information?	Yes <input type="checkbox"/> No <input type="checkbox"/>
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Privacy statement

The Department of Education and Training is collecting student's personal information in order to determine student participation in chaplaincy and student welfare worker services at the school.

The department collects, uses and discloses student's personal information in accordance with the confidentiality provision — s.426 of the Education (General Provisions) Act 2006(Qld)

<http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/E/EducGenPrA06.pdf>.

The department and the chaplain/student welfare worker will only use and disclose the student's personal information in accordance with this provision.

The Information Privacy Act 2009 (Qld) <https://www.legislation.qld.gov.au/LEGISLTN/CURRENT/I/InfoPrivA09.pdf> applies to the department's collection, use and disclosure of the personal information of persons other than students.